

HOUSING MANAGEMENT ADVISORY BOARD

12TH JULY 2023

Report of the Director Housing and Wellbeing

WORK PROGRAMME

Purpose of the Report

To enable the Board to consider its work programme.

The current work programme, appended, sets out the position following the previous meeting of the Board on 22nd March 2023 and subsequent discussion between the Director Housing and Wellbeing and the Chair/Vice-chair regarding items that require consideration by the Board.

For information, further meetings of the Board are scheduled as follows in the 2023/24 Council year (all at 4.30pm):

6th September 2023

8th November 2023

10th January 2024

20th March 2024

8th May 2024.

Recommendations

1. That the Board's work programme be updated in accordance with the decisions taken during consideration of this item and any other decisions taken during the course of the meeting.
2. That the Board notes the further meetings of the Board scheduled in the 2023/24 Council year.

Reasons

1. To ensure that the information in the Board's work programme is up to date.
2. For the information of members of the Board.

HOUSING MANAGEMENT ADVISORY BOARD - WORK PROGRAMME

MEETING DATE/ FREQUENCY	ISSUE	INFORMATION REQUIRED/ INVITEES/ OFFICERS	NOTES
SCHEDULED:			
Every meeting	Work Programme		To review the Board's work programme.
Every meeting	Questions from Members of the Board		<p>Questions on matters within the remit of the Board (if any), for response at the meeting.</p> <p>Members will be asked in advance of the agenda being published for each meeting whether they have any such questions, for listing on the agenda.</p>
Quarterly	Performance Information	Director Housing and Wellbeing	<p>To enable the Board to ask questions, if any, on the performance information pack sent out with the agenda for the meeting.</p> <p>See notes at end of work programme for information currently included.</p>
Annual	HRA outturn	Director Housing and Wellbeing	June/July
Annual	Housing Ombudsman's Complaint Handling Code - Self-Assessment	Director of Housing and Wellbeing	September
Annual	Budget Setting and Priorities for Next Year	Director Housing and Wellbeing	November
Annual	Draft Budget	Group Accountant	January

MEETING DATE/ FREQUENCY	ISSUE	INFORMATION REQUIRED/ INVITEES/ OFFICERS	NOTES
12th July 2023	Damp and Mould Policy	Director of Housing and Wellbeing	
12th July 2023	Update to Tenancy Policy	Director of Housing Wellbeing	
12th July 2023	HRA Business Plan and Capacity Update	Director of Housing Wellbeing	
12th July 2023	Customer Engagement Strategy Action Plan	Landlord Services Manager	
6th September 2023	Re-designation of Stock	Director of Housing and Wellbeing	

TO BE SCHEDULED:			
To be scheduled	Asset Management Strategy Update	Director of Housing and Wellbeing	Progress to be reported to Board, update Autumn 2023
To be scheduled	Housing Strategy	Head of Strategic Housing	During 2023/24
To be scheduled	Sheltered Accommodation, plus update St. Michael's Court, Thurmaston	Director of Housing and Wellbeing	During 2023/24
To be scheduled	Garages Review	Head of Strategic Housing	During 2023/24
To be scheduled	Decant and Disturbance Policy - Update	Landlord Services Manager	Six months after policy is implemented.

Notes:

1. All reports must include an explanatory list of any acronyms used.
2. Performance information pack will include (a) Repairs; (b) Gas Servicing; (c) Rent Collection; (d) Rent Arrears Percentage of the Annual Rent Debit; (e) Tenancy

Management; (f) Anti-Social Behaviour; (g) Supported Housing; (h) Customer Satisfaction; (i) Voids Journey; and (j) Planned Maintenance Contractor Performance.